



**EMPLOYMENT APPLICATION**

HAMILTON LAKES Pool, Inc. is an equal opportunity employer. The club does not discriminate because of race, color, religion, sex, national origin, or any other characteristic protected by applicable local, state, or federal civil rights laws.

**PERSONAL INFORMATION (PLEASE PRINT AND COMPLETE IN FULL)**

FULL NAME: \_\_\_\_\_ SOC SEC NUM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

POSITION APPLYING FOR: \_\_\_\_\_ WHEN CAN YOU START: \_\_\_\_\_

HAVE YOU EVER BEEN EMPLOYED AT HAMILTON LAKES POOL? YES OR NO (PLEASE CIRCLE)

IF YES, GIVE POSITION HELD AND YEARS OF EMPLOYMENT: \_\_\_\_\_

ARE YOU ABLE TO PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION FOR WHICH YOU ARE APPLYING EITHER WITH OR WITHOUT REASONABLE ACCOMMODATIONS? \_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OR A CRIME OTHER THAN A MINOR TRAFFIC VIOLATION? \_\_\_\_\_

DO YOU HAVE THE LEGAL RIGHT TO WORK AND BE EMPLOYED IN THE U.S.? \_\_\_\_\_

DO YOU HAVE A RELIABLE MEANS OF TRANSPORTATION TO/FROM WORK? \_\_\_\_\_

IN CASE OF EMERGENCY, WHO SHOULD WE NOTIFY? (PLEASE GIVE NAME, ADDRESS, AND PHONE NUMBER OF INDIVIDUAL(S):

\_\_\_\_\_  
\_\_\_\_\_

ARE YOU SEEKING THIS POSITION AS FULL TIME OR PART TIME? \_\_\_\_\_

ARE THERE ANY SPECIFIC DAYS OR TIMES OF THE WEEK THAT YOU CANNOT WORK? EXPLAIN: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PLEASE LIST AND GIVE DATES FOR ANY TRIPS OR VACATIONS THAT WILL CAUSE YOU TO MISS MORE THAN ON-DAY PER WEEK: \_\_\_\_\_

**EDUCATION**

HIGH SCHOOL (RISING JR. OR SR. – CIRCLE), OR GRADUATED IN \_\_\_\_\_ (YEAR)

COLLEGE OR UNIVERSITY (STATE YEAR IN HIGHER EDUCATION) \_\_\_\_\_

ACTIVITIES OR LEADERSHIP ROLES EITHER IN (OR DURING) YOUR HIGH SCHOOL OR COLLEGE YEARS: \_\_\_\_

LIST SKILLS OR CERTIFICATIONS (SUGH AS LGT, WSI, CPR, FIRST AID, SPO, AND SO FORTH): \_\_\_\_\_

**EMPLOYMENT HISTORY (INCLUDING HAMILTON LAKES – BEGIN WITH MOST RECENT)**

1. EMPLOYER \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

DUTIES OR POSITION HELD: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

2. EMPLOYER \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

DUTIES OR POSITION HELD: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

3. EMPLOYER \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

DUTIES OR POSITION HELD: \_\_\_\_\_ REASON FOR LEAVING: \_\_\_\_\_

REFERENCES (TWO) NAMES AND PHONE NUMBERS: \_\_\_\_\_

I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and agree to have any of the statements checked by Hamilton Lakes, Inc. I authorize the references listed above, as well as all other individuals who Hamilton Lakes Pool, Inc. contacts, to provide Hamilton Lakes Pool, Inc. with any information concerning my previous employment and any other pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to Hamilton Lakes Pool, Inc. as well as from the use or disclosure of such information by Hamilton Lakes Pool, Inc. or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment.

In consideration of my employment, I agree to conform to the rules and standards of Hamilton Lakes Pool, Inc. I further agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of Hamilton Lakes Pool, Inc. Except as required in the performance of my duties, I understand and agree that I will not at any time during or after my employment use, disclose or disseminate any customers, employees, plans or procedures. I agree to deliver to Hamilton Lakes Pool, Inc. any and all copies of confidential information, or other Hamilton Lakes Pool, Inc. property, upon termination of the employment relationship or at any time upon Hamilton Lakes Pool, Inc. request.

I also understand that all offers of employment are conditioned on Hamilton Lakes Pool's receipt of satisfactory responses to reference requests and the provision of satisfactory proof of an applicant's identity and legal authority to work in the United States.

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Signature of Applicant

Date